

Structured Manager Training Programme (2025/26) – Advanced Programme

commissioned by the Education Bureau, HKSARG

organised by the Academy for Educational Development and Innovation, The Education University of Hong Kong

Programme Outline

Part 1: Strategic School Governance

This part is designed to develop school managers' strategic leadership in key areas such as resource deployment, budgeting, and staff development planning. This part aims to provide practical knowledge and effective tools to strengthen participants' ability to lead effectively within the SBM framework. It also promotes collaboration and a forward-thinking mindset in decision-making, facilitating sustainable student-centred school development.

	Date and Time	Topic	Speaker	Location	Enrolment Deadline
1	23/10/2025[#] 18:00 - 20:30	The practice of personnel management with case sharing	Dr HO Chun Sing, Maxwell	TKO Study Centre, EdUHK ¹	13/10/2025
2	11/12/2025[#] 18:00 - 20:30	The practice of financial management with case sharing	Mr HUI Chin Yim, Stephen	TKO Study Centre, EdUHK ¹	01/12/2025

¹ The address of Tseung Kwan O Study Centre of EdUHK is 1 King Yin Lane, Tseung Kwan O, N.T. and the class location will be provided in your admission confirmation.

Part 2: Legal and Ethical Challenges in School Management

This part deepens school managers' understanding of legal principles and ethical responsibilities related to school governance. This part equips IMC managers to master with the necessary knowledge to handle legal issues, including employment law, discrimination, and negligence, etc.. By promoting awareness of ethical responsibilities and legal risks, this part enables participants to uphold accountability and transparency in school operations while maintaining a healthy and compliant school environment.

	Date and Time	Topic	Speaker	Location	Enrolment Deadline
1	13/01/2026 18:45 - 21:15	Legal issues of schools with case sharing (I): employment and staffing matters, principles of negligence, equality and discrimination and protection from legal liabilities	Mr Albert SO Dr CHAN Tsan Ming, Kenneth	West Kowloon Study Centre (Austin Road), EdUHK ³	03/01/2026
2	31/03/2026 18:45 - 21:15	Legal issues of schools with case sharing (II): formulation of school policies for Safeguarding National Security Ordinance; Mandatory Reporting of Child Abuse Ordinance	Mr Albert SO Dr CHAN Tsan Ming, Kenneth	West Kowloon Study Centre (Austin Road), EdUHK ³	21/03/2026

² The address of West Kowloon Study Centre (Austin Road) of EdUHK is Xiqu Centre, 88 Austin Road West, Tsim Sha Tsui, Kowloon and the class location will be provided in your admission confirmation.

Part 3: Risk Management and Dispute Resolution

This part focuses on building participants' capacities in school risk management and dispute resolution. This part covers practical techniques for crisis prevention, complaint handling, and mediation strategies. It aims at helping school managers to handle challenges in school operation confidently and professionally, and build a harmonious, safe and highly effective school environment.

	Date and Time	Topic	Speaker	Location	Enrolment Deadline
1	12/06/2026[#] 18:45 - 21:15	Strategies for handling complaint and dispute (including mediation) and an introduction to the Apology Ordinance	Mr Albert SO Dr CHAN Tsan Ming, Kenneth	Tai Po Campus, EdUHK ³	02/06/2026
2	17/06/2026[#] 18:45 - 21:15	Risk management strategies for handling student affairs and daily operation in schools	Mr Albert SO Dr CHAN Tsan Ming, Kenneth	Tai Po Campus, EdUHK ³	06/06/2026

³ The address of Tai Po Campus of EdUHK is 10 Lo Ping Road, Tai Po, N.T. and the class location will be provided in your admission confirmation.

Enquiries

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The above programme outline and schedule are subject to change. The EdUHK reserves the right to make amendments to the programme content and schedule.