

Educational Administration and Management Course for School Administrators

organised by the Academy for Educational Development and Innovation, EdUHK

| Date | Topic | Speaker | Venue |
|--|--|----------------------------|---|
| 24/2/2024 09:00 - 13:00 14:00 - 18:00 | <ul style="list-style-type: none"> ▪ Home-school cooperation | Ms Eva Charisa Hsu | Fukien Secondary School Affiliated School |
| | <ul style="list-style-type: none"> ▪ Information and Knowledge Management | Dr Chu Kai Wing, Alex | |
| 2/3/2024 09:00 - 13:00 14:00 - 18:00 | <ul style="list-style-type: none"> ▪ Development of students' generic skills | Mr Dion Chen | Ying Wa College |
| | <ul style="list-style-type: none"> ▪ Leadership development ▪ Introduction of major education policies | Mr Chow Tak Fai | |
| | <ul style="list-style-type: none"> ▪ Leadership skills for middle leaders | Dr Ho Chun Sing, Maxwell | |
| | <ul style="list-style-type: none"> ▪ Holistic planning of work relating to discipline, counselling and moral education in support of student development | Ms Chan Po Ling, Candy | |
| 9/3/2024 09:00 - 13:00 14:00 - 18:00 | <ul style="list-style-type: none"> ▪ Preparation of Important School Documents ▪ Mentoring system & coaching system in school ▪ Effective Lesson Observation ▪ Assessment literacy ▪ Implementation of education policies in schools, including seven learning goals, refined generic skills, updated four key tasks and eight major renewed emphases (MRE) | Dr Chu Kai Wing, Alex | CCC Heep Woh College |
| | <ul style="list-style-type: none"> ▪ Catering for learner diversity ▪ Quality learning and teaching resources ▪ Develop students' capacities for self-directed learning | Mr Poon Kai Cheung, Franky | |
| 16/3/2024 09:00 - 13:00 14:00 - 18:00 | <ul style="list-style-type: none"> ▪ Guidance and Discipline ▪ Home-School-Community Cooperation | Mr Li Kin Man | SDB Ng Siu Mui Secondary School |
| | <ul style="list-style-type: none"> ▪ Legal Matters in the School Context ▪ Constitution, Basic Law, National Security Law | Mr Yip Kam Yuen, William | |
| 23/3/2024 09:00 - 13:00 14:00 - 18:00 | <ul style="list-style-type: none"> ▪ Strengthening values education | Ms Yau Chun Yin | TWGHs Kap Yan Directors' College |
| | <ul style="list-style-type: none"> ▪ Curriculum Leadership | Ms Chong Yan Wai | |
| | <ul style="list-style-type: none"> ▪ Human and Financial Resource Management | Mr Hui Chin Yim | |

*The above training schedule tentative.
The schedule is subject to change if deemed necessary.*